



Government Of West Bengal  
Office Of The Divisional Fire Officer, Coochbehar  
West Bengal Fire & Emergency Services  
Sunity Road, P.S.- Kotwali, P.O.- Coochbehar, Pin:- 736101

Memo no.: IND/WB/FES/20182019/45749

Date: 22-02-2021

From:

Divisional Fire Officer, Coochbehar  
West Bengal Fire & Emergency Services

To: BINA MOHIT MEMORIAL SCHOOL  
KHAGRABARI, COOCHBEHAR

Sub: Renewal of Fire Safety Certificate for the occupancy of existing construction of G+1 storied building under group Educational at the premises no. KHAGRABARI, P.S.- KOTWALI, DIST.- COOCHBEHAR.

This is in reference to your application no. 0125191200400186 dated 16-12-2020 regarding the Renewal of Fire Safety Certificate for the occupancy of existing construction of G+1 storied building under group Educational at the premises no. KHAGRABARI, P.S.- KOTWALI, DIST.- COOCHBEHAR.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

- 1) Regular checking, testing and maintenance of fire safety systems/installations.
- 2) Good housekeeping.
- 3) Regular checking and maintenance of electrical wiring and installation by a licensed Electricians.
- 4) Regular mock fire drill and evacuation drill should be conducted by participation of all and for this purpose a special crew should be formed.
- 5) Certificate shall have to be obtained from this Office about the satisfactory performances off all the fire and life safety installations failing which the Fire Safety Certificate shall be revoked as per rule 18 of the W.B. fire Services (Fire Prevention & Fire Safety) Rules, 2003.
- 6) No addition alterations or enhancement of height will be allowed without the concurrence of this department.

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Divisional Fire Officer, Coochbehar  
West Bengal Fire & Emergency Services

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